









CONFERENCE ROOMS TO HIRE

Located in 34 Great Smith Street SW1P 3BU and serving the community since 1847 the original Westminster Bath House is now home to our vibrant community centre. We offer these lovely rooms for your event or meeting along with friendly and efficient service and delicious catering. By hiring space in this beautiful building you have a direct CSR bonus as all proceeds go to fund our valued community activities. Visit www.theabbeycentre.org.uk for further details or call 020 7222 0303 to discuss your requirements.

ROOM	PHOTO	CAPACITY	Session 9.00-12.30 13.30-17.00	Day 9.00- 17.00	Evening 18.00- 21.00
<p>Parker Morris Hall</p> <p>The Parker Morris Hall is a traditional timber beamed hall with lots of natural light and doors along one side opening onto the first floor balcony. Dimensions are 16.3 x 10.90m perfect for conferences, AGMs, lectures, and events such as large functions, small trade and public shows and exhibitions. There is a small stage for performances and presentations.</p>		<p>50-180</p> <p>Theatre:180 Board/HS:40 Cabaret: 80 or 100 without catering</p>	£750	£1350	£550
<p>Garrett Anderson Room</p> <p>The Garrett Anderson Room is one of our most popular rooms, with beautiful arched windows overlooking the red-brick buildings of Great Smith Street.</p>		<p>Up to 40</p> <p>Theatre: 40 Board/HS:25 Cabaret: 24</p>	£345	£470	£245
<p>Booth Room</p> <p>The Booth Room is a bright, 3rd floor room with plenty of character. This handsome room looks out over Great Smith Street, with glimpses of Westminster Palace's majestic Victoria Tower. This very popular room has plenty of natural daylight.</p>		<p>Up to 35</p> <p>Theatre: 35 Board/HS:25 Cabaret: 24</p>	£345	£470	£245
<p>Hill Room</p> <p>The Hill Room is a small, 3rd floor room at The Abbey Centre. It's a discreet room that's ideal for small meetings or confidential interviews, appraisals, counselling, case work, training or therapy sessions.</p>		<p>2-8</p> <p>Interview: 3 Board: 5 HS: 8</p>	£80	£140	£65

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<p>Sancho Room</p> <p>The Sancho Room is a peaceful eaved meeting room on the 3rd floor, with natural daylight and views overlooking the rooftops of Westminster.</p>		<p>Up to 20</p> <p>Theatre: 20 Board/HS:15 Cabaret: 12</p>	£280	£365	£200
<p>Ashley Cooper Room</p> <p>The Ashley Cooper Room is a lower ground floor room, with doors opening onto the Abbey Centre's courtyard garden where you can throw open the doors and enjoy the fresh air.</p>		<p>Up to 45</p> <p>Theatre: 45 Board/HS:25 Cabaret: 24</p>	£345	£470	£245
<p>Wash House Annexe - Limited Day Time Availability Monday-Friday</p> <p>This spacious ground-floor space has doors that open onto a small balcony.</p> <p>If you book this room, please note that noise levels will be higher at lunchtime as our busy café is right next door.</p>		<p>Up to 50</p> <p>Theatre: 50 Board/HS:25 Cabaret: 24</p>	£345	£470	£245
<p>Wash House Café - Limited Availability</p> <p>The Wash House Café is available to hire for large meetings and events. The café is on the ground floor, with doors opening onto a small balcony. For larger meetings, you can hire the café and its annexe room together as one extra-large meeting space.</p>		<p>Up to 100</p> <p>Dining: 50/70</p> <p>Reception: 100</p>	N/A	N/A	£300
Café and Annexe		80-150 Reception	N/A	N/A	£400

AUDIO VISUAL EQUIPMENT HIRE

ITEM	PRICE PER ITEM
PA System (Main Hall) 2 fixed microphones	£100
Roving Microphone	£50
Small Microphone & Speaker	£30
Spider Conference Phone (Limited availability)	£50
Induction Loop (Main Hall)	Free
LCD Data Projector (to use with own laptop)	£50
Flipcharts, writing pads, pens	1 free, £15 per extra set
Display Panels	£40

All our rooms have natural daylight and wi-fi as well as being fully accessible.

Please note that access to the rooms before or after the session times is charged at £80 per half hour.

For information on our range of catering options please see our separate catering leaflet.

If you require any audio-visual equipment not listed please let us know and we can arrange to hire it for you. Please note we will need at least 24 hours notice to bring in external stock.